

Notice No.

Notice Type: SAFE Notice

Location: Cootamundra

Subject Title: Network Information Book OGW-30-29 Amendment –  
Stabling in the Down Refuge at Cootamundra

Control Board: Main South B

Effective From: 15/05/2024

**Reference Documents:**

Network Information Book: OGW-30-29

**General Details / Operating Condition:**

On the 15<sup>th</sup> of May 2024, ARTC will amend the Network Information Book Main South B Harden (inc) to Albury (exc) & Cootamundra West (inc) to Stockinbingal (inc) OGW-30-29 as detailed in this SAFE Notice.

The amendments are associated with the stabling of rail traffic within the Down Refuge at Cootamundra.

**Amendment to Network Information Book****Harden (inc) to Albury (exc) / Cootamundra West (inc) to Stockinbingal (inc)****OGW-30-29****2.6.2 Stabling in the Down Refuge (Page 27 of 89)****DELETE:**

The stabling of unattended rail traffic in the Down Refuge is permitted in accordance with the following instructions.

- Maximum total train length to be stabled is 644m, and
- The train path and the use of Cootamundra Down Refuge must be approved by Train Programming at Junee, and
- The use of Cootamundra Down Refuge must be approved by the ARTC Area Asset Manager if the stabling is intended to be over 12 hours.

When stabling the rail traffic, the Rail Traffic Crew must ensure the following is provided:

- 100% of handbrakes are applied to the stabled wagons.
- 127 points are restored to the normal position and 118 points are set in the reverse position and are secured with a point clip and SL lock.

When authorising the stabling of unattended rail traffic within the Down Refuge, the Network Controller must:

- Obtain an assurance from the Rail Traffic Crew that they have applied 100% of handbrakes to the stabled wagons, and
- Ensure 118 points are secured with a point clip and SL lock in the reverse position.
- Ensure that 127 points are restored to the normal position.
- Apply blocking facilities to prevent the operation of points into the Down Refuge
- Record an appropriate entry on the Train Control Graph (to be transferred onto the new graph each day) detailing that wagons have been stabled in the Down Refuge.

**INSERT:**

The stabling of rail traffic in the Down Refuge is permitted in accordance with the following instructions.

- Maximum total train length to be stabled is 644m, and
- The train path and the use of Cootamundra Down Refuge must be approved by Train Programming at Junee, and
- The use of Cootamundra Down Refuge must be approved by the ARTC Area Asset Manager if the stabling is intended to be over 12 hours.

When stabling the rail traffic, the Rail Traffic Crew must ensure the following is provided:

- Handbrakes are applied as detailed in the Route Access Standard (RAS).
- 127 points are restored to the normal position and secured with a point clip and SL lock.

When authorising the stabling of rail traffic within the Down Refuge, the Network Controller must:

- Obtain an assurance from the Rail Traffic Crew that handbrakes have been applied as detailed in the RAS, and
- Ensure 127 points are secured with a point clip and SL lock in the normal position, and
- Apply blocking facilities to prevent the operation of points into the Down Refuge, and
- Record an appropriate entry on the Train Control Graph (to be transferred onto the new graph each day) detailing that rail traffic has been stabled in the Down Refuge.

Preparation in readiness for departure:

The Rail Traffic Crews must not remove the point clips from 127 points until authority is given by the Network Controller.

**Safeworking Arrangements:****Additional Details:**

NIL

Recipients must ensure this Notice is circulated to and understood by all personnel affected by, or needing to know, its content.

This Notice must be issued to all affected Competent Workers.

Competent Workers who receive this Notice must follow the requirements.

**Approval:**

Approved by: Delivery Support Manager, Network Control Centre South

Date: 15/05/2024